

President Tom Roehrig called the regular Board meeting to order at 6 p.m. on Tuesday, August 20, 2024

Roll Call - Loose, Krueger, Pulley, Roehrig, Nolan, Stenklyft. Not present was Collins. Others present were Missy Kieso, Mark Fochs, Kim Plate, Mike Loose, Jim Brochtrup, Lisa Krueger, Jim and Mary Beth Koffarnus

Pledge of Allegiance - recited by everyone present.

Citizen Questions and Concerns – Lisa Krueger asked since we are taking down trees at the park will we be planting new trees to replace them. This item was not on the agenda so it will be addressed at the next board meeting.

Announcements – County Comprehensive Meeting is scheduled for Tuesday, August 27, 2024 at 5 p.m. at the Calumet County Courthouse.

Minutes - Action - to approve the Village Board meeting minutes as presented and place them on file - motion: Stenklyft; second: Nolan; carried. Action – To accept the Fire Department meeting minutes as presented and place them on file. There were no First Responder minutes presented to the Board.

Treasurer's Report – Action- to approve the Village treasurer's report as presented - motion: Krueger; second: Loose; carried. Action - to accept the Fire Department Treasurer's Report as presented - motion: Stenklyft; second: Nolan; carried. Action – to approve the First Responder treasurer's report as presented – motion: Stenklyft; second: Nolan; carried.

Capital Projects Fund – Detail of Reserve Funds – Kieso said that a more updated report will be presented in September.

Claims for the Village of Hilbert – Examined and discussed. Action - to pay all claims as presented - motion: Stenklyft; second: Krueger; carried.

Correspondences – WPS gas meter refund- Village Meadows Subdivision- Kieso explained that for every new hook up the Village receives a refund. Notice of School Levy Tax Credit- July 2024 Payment- Kieso said that this is the annual payment that the Village receives. Notice of 2% Fire Dues Payment – Notice of July Shared Revenues Payment- Notice of Video Service Provider Aid – Notice of Wisconsin's Exempt Computer Aid/TID- Kieso said that an explanation for each item is on each form that was handed out to Board members.

Reports – Labor Hours report and the building permit report were presented to the Board for their information.

Unfinished Business – none

2024 Projects: none

Change Orders: none

Payment Requests: Payment Request #2 to MCC, Inc. for \$234,481.73 for the Utility & Street Construction Project – Action- to pay the request from MCC, Inc. motion: Stenklyft; second: Krueger; carried

Recycling/Rubbish – The monthly report was given to the Board for their information

Police Protection for the Village – The report for the month of July was presented to the Board for their information

Village Meadows Subdivision – Monthly update on lots sold/available - A report on the lots which have been sold and lots available were presented to the Board for their information.

There are 4 lots still available. Subdivision Improvements – nothing new. Phase II Development - nothing new. The Board discussed continuing with Phase III and recognized that there are still 4 lots available to build, so Phase III will be put on hold.

Park & Recreation – Discussion and possible action regarding update on park bathrooms- Loose said that we are waiting for Jared, the engineer at Robert E. Lee to provide us with an update. He is going to present us with a print for the remodeling project. Once we see what the cost estimate will be, we will look at the funds that we have set aside. We currently have \$73,000.00 available to use for the remodel. We will also look for grants to help us with the cost of the project. Mike Loose commented that New Holstein is doing fundraising for their park bathrooms. There may even be some interested parties that would donate to help to reach our goal.

Streets Department – Discussion and possible action regarding pond maintenance of the pond in Fochs Trails Subdivision- Plate presented an email from Robert E. Lee regarding the dry pond option. It states that the dry pond is not a viable alternative. The wet pond component of the storm water feature is what provides the water quality aspect of the storm water feature. If it was to be filled in, an alternative method of providing treatment to remove TSS would be needed. The open water pond is the most cost-effective way to remove it. Plate is monitoring it. He will give a full report in October.

New Business –

Fire Department – Chief Loose stated that there were 3 fire calls since the last meeting. 5 firefighters will be going to Chilton to attend school for 5 weeks. 7 new guys have been recruited in the last month. 4 new members will need gear. There is now a total of 28 on the department. This has created a lot of activity and excitement for the department. Santa is scheduled to come on November 26<sup>th</sup>.

Application for Operator's License – Action – to approve a license for Shannon Willard – motion: Stenklyft; second: Krueger.

Classes/Seminars/Schooling for employees - Discussion and possible action regarding requests for schooling/training sessions – Plate would like Schick & Fochs to attend an Outdoor Expo for Water/Wastewater training on August 22<sup>nd</sup>. Action – to approve request of the training. motion: Krueger; second: Loose. Reports on schooling/training session attended – There were no reports.

Wastewater Treatment Facility – Plate announced that we are in the process of changing our phosphorus chemicals. We now use alum (aluminum metal). The new process will be a bit more expensive but now we are using 80 gallons a day and with this change we will only use 10 gallons per day. This change will make it more cost effective.

Water Department – Discussion and possible action regarding the lead service line removals – Kieso checked to see if the fee for replacing the lead service line can be added to the resident's tax bill. She was told it is not a good idea to do this. Hein Rental Properties was notified of having to replace the lines near his property has been sent a second letter. This is a requirement by the DNR, so we will be disconnecting his water if this is not taken care of by October. Krueger asked why the resident will have to pay this cost if it is the Village that is being forced to do this. He feels it will leave the resident with bad feelings toward the Village. Plate explained that the Village is up to code but because this is about personal property, the resident is responsible for their own property not being up to code. Plate also has someone coming to discuss this issue, and he may be able to meet with Mr. Hein for a free estimate.

TID District #2 - No updates.

Plan Commission Committee – Meeting minutes presented for acceptance and to be placed on file- Action- to approve minutes- motion: Loose; second: Krueger; carried. Discussion and possible action regarding the committee's recommendation – Kieso talked about the Village's financial status regarding the next phase of the subdivision. We will have \$160k from when TID #1 ended that can be used towards affordable housing. However, we have to remember that the funds allocated to go towards the street project this year had planned on being borrowed funds. Although this wasn't communicated clearly during the last budget season and borrowed funds were not needed. This does affect the overall cash on hand. To do an expansion of the subdivision we are looking at \$1.5 million dollars. If we did take out a loan to add more lots, the property taxes would go up. It was stated that we should finish Thorn Creek Drive as one of the possible street projects in 2025. Plate stated that this will cost approximately \$300,000.00. Kieso recommended that we put the expansion on hold and not go to the next phase right now. She thought the street should be finished off first; especially since there are still 4 lots available in the current phase. Stenklyft said he would like to see what we have spent on the subdivision and what we are getting back. He also would like to see what dollar amount the property taxes have generated. Roehrig said that we should wait on the expansion for a couple more years when TID #2 ends; it would make more sense financially. Action- to hold off on expansion- motion: Krueger; second: Stenklyft: carried by majority vote.

Water & Sewer Committee – Action – to accept the committee meeting minutes as presented- motion: Krueger; second: Loose; carried. Plate said that Dave Schneider (Schneider Farms) told him that the DNR said there is a 1,000 ft. setback for manure hauling. He called the DNR for

verification and they told him that there is no set back rule, but they do recommend 500 ft., not 1000 ft.

Employee Review and Grievance Committee – Meeting minutes presented for acceptance to be placed on file- Stenklyft stated that the meeting minutes were not accurate and requested that changes be made. Loose agreed & stated she would make the appropriate changes. Roehrig said that we will table this item and bring it back at the September meeting. Action- to not accept meeting minutes as presented-motion: Stenklyft; second: Krueger; carried.

Board of Appeals – Discussion and possible action regarding a citizen replacement for the committee- It was recommended that Keith Berchum replace the open position on the committee. Action- to accept the recommendation- motion: Stenklyft; second: Krueger; carried.

Agricultural Roads Improvement Program (ARIP) Plappert Road Project – Discussion/Update on the grant that was awarded- The Village was awarded a grant for 1.1 million dollars to improve Plappert Road. We have not received a contract yet. We are required to pay 10% (approximately \$100k) up front and we may have to budget for this. Fox Valley Alfalfa may want to extend the road, and if so, they will do this at their expense. They have been notified of the project. This will be a nice grant for the Village to receive.

Vibrant Spaces Grant – Informational discussion regarding the availability of this grant- Kieso said that this grant can be used for park bathroom improvements, signs, and many other items. We are required to match the funds that they give to us. If this grant becomes available it would be something to look into. More information on this grant will be coming soon.

Discussion and possible action regarding request for a property split – Derrick Tesch- Derrick lives near Highway 57 Saloon. He wants to split his property in to 2 parcels. He does not want to rezone the property. He wants to sell the smaller parcel to someone who wants to build a new home. Action – to approve the property sale- motion: Stenklyft; second: Krueger; carried.

Discussion and possible action regarding request to have outside music on August 25, 2024 at Highway 57 Saloon – Jane Ladewig approached the Village regarding a request for outside music on the patio. She has notified the neighbors of their intention. Action- to approve the request for music on August 25,2024- motion: Stenklyft; second: Loose; carried.

Discussion and possible action regarding request to have outside music on weekends from September 1, 2024 through November 1, 2024 at Highway 57 Saloon – Jane requested music for all weekends for September and October. Neighbors have been contacted of their intention. Action- to approve the request for music from September 1, 2024 through November 1, 2024- motion: Stenklyft; second: Krueger; carried.

Discussion regarding scheduling the committee's budget meetings dates and times – Dates and times were discussed. A schedule was established. All Board members will be provided a copy. Roehrig will contact Fire Department and First Responders.

Village Board Member Informational Report – None

Village Personnel Information Report – None

President's Report- None

The Village Board then convened into closed session under S.19.85(1)(c): Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Action – to convene into closed session – motion: Stenklyft; second: Loose; Roll Call Vote – yes: Loose, Krueger, Nolan, Stenklyft, Pulley and Roehrig; carried.

The Village Board then reconvened back into open session. Action – to reconvene back into open session – motion: Stenklyft; second: Krueger; Roll Call Vote – yes: Loose, Krueger, Nolan, Stenklyft, Pulley and Roehrig.

No Action taken.

Adjournment – Action – to adjourn – motion: Stenklyft; second: Krueger; carried. The meeting was adjourned at 7:44 p.m.

*Deb Thiel*

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Deb Thiel, Deputy Clerk

